PrismONE Mobile App

Quick Start Guide

PRISMHR

Table of Contents

PrismONE Mobile App 3

Step 1: Enable the PrismONE QR Code 4

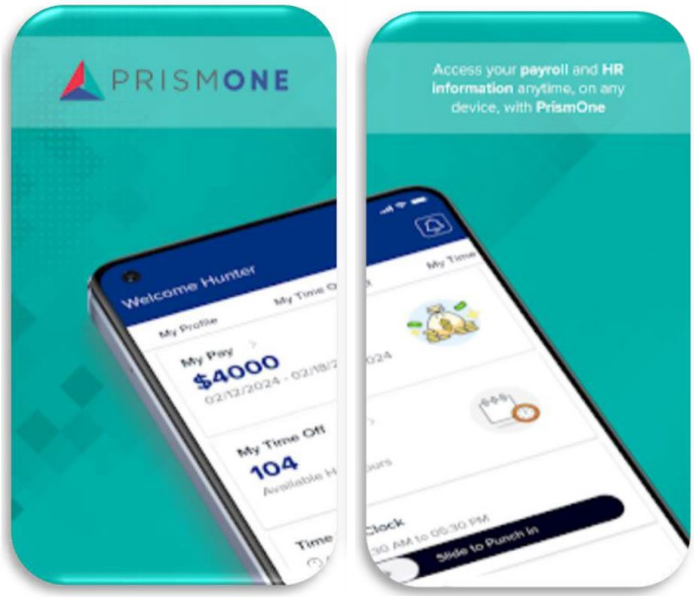
Step 2: Employee Experience 4

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PrismONE Mobile App

Take control of your work life—anytime, anywhere. The PrismONE mobile app puts your payroll and HR information right at your fingertips, whether you're at home, at work, or on the go. Instantly view pay stubs, track your PTO balance, and access your benefits with just a few taps. Need to update personal info or check time-off requests? It's all right there. Designed for speed, simplicity, and convenience, the PrismONE app helps you stay connected and in control—so you can focus more on your day and less on the paperwork.

Built with enterprise-grade security, the PrismONE app keeps your data safe with encrypted connections and secure authentication. Available on both iOS and Android devices, it's optimized to work seamlessly across platforms, ensuring a smooth and reliable experience every time you log in.



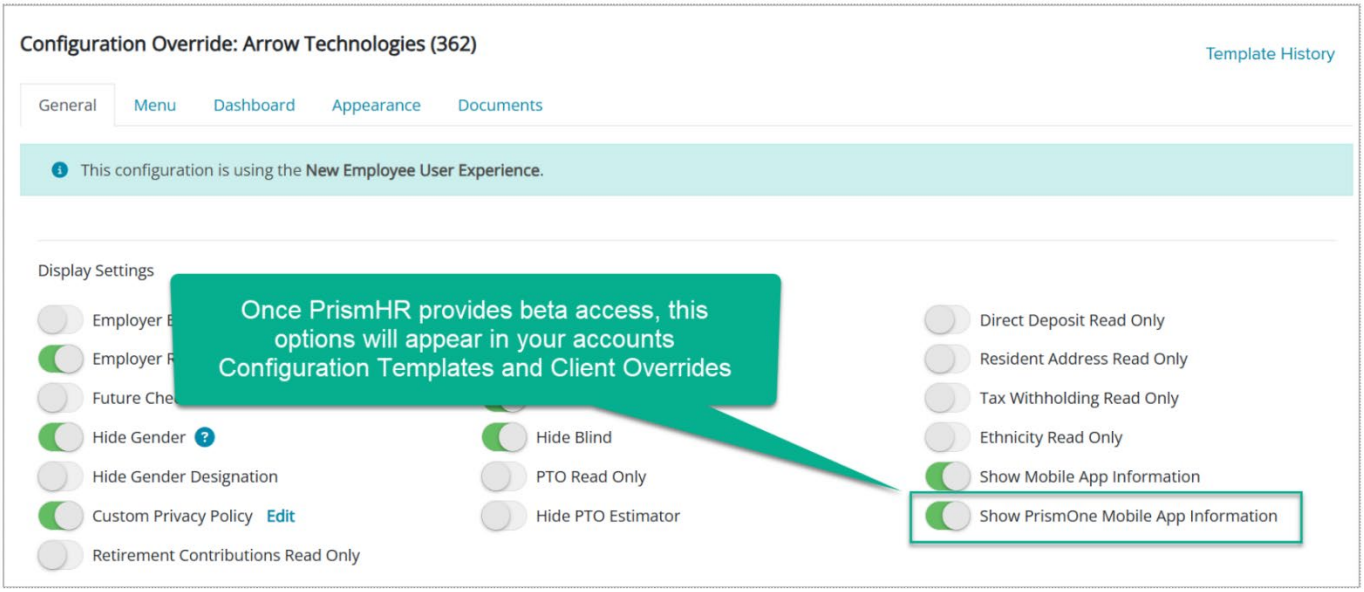
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Exciting News! PrismHR Launches PrismONE Mobile App

We are thrilled to announce the release of the PrismONE mobile app, now available on Google Play and the Apple App Store!

Step 1: Enable the PrismONE QR Code

Once it is activated in your account, the “Show PrismONE Mobile App Information” toggle will appear (as shown above). Enable this option on the template or client override for the clients you wish to grant access to the PrismONE Mobile App.

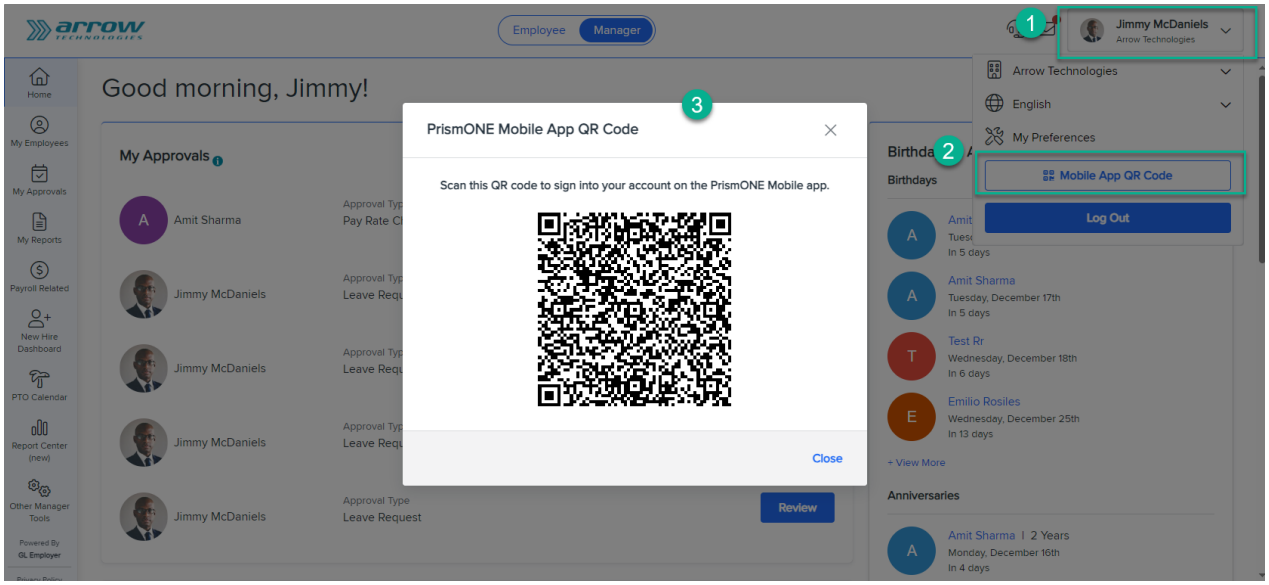


Step 2: Employee Experience

Once the PrismONE QR Code is available, employees can follow these steps to access and log in:

1. **Download and Install the PrismONE Mobile App:**
   a. Find PrismONE in the Apple App Store
   b. Find PrismONE in the Google Play Store
2. **Log into Employee Portal:** Employee should log into the Employee Portal via desktop and locate the PrismONE QR Code under Account Settings (as shown above).
3. **Log into PrismONE:** Open the PrismONE mobile app and scan the QR Code from Step 1 to log in.

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Employee
Manager
Jimmy McDaniels
Arrow Technologies
1
Good morning, Jimmy!
Arrow Technologies
English
My Preferences
Mobile App QR Code
Log Out
2
3
PrismONE Mobile App QR Code
Scan this QR code to sign into your account on the PrismONE Mobile app.
Close
My Approvals
Amit Sharma
Jimmy McDaniels
Jimmy McDaniels
Jimmy McDaniels
Jimmy McDaniels
Approval Type
Leave Request
Review
Birthdays
Amit Sharma
Tuesday, December 17th
In 5 days
Test Rr
Wednesday, December 18th
In 6 days
Emilio Rosiles
Wednesday, December 25th
In 13 days
+ View More
Anniversaries
Amit Sharma | 2 Years
Monday, December 16th
In 4 days